(no subject)

Layman, Lucas M. <laymanl@uncw.edu>   Fri, Sep 8, 2023 at 1:17 PM
To: "dhiarzig@umich.edu" <dhiarzig@umich.edu>

Dear **Dhia Elhaq Rzig**:

Congratulations! We are pleased to announce that you have been selected for a National Science Foundation Student Travel Grant to attend events at Empirical Software Engineering International Week (ESEIW 2023) held in New Orleans, LA.

My name is Lucas Layman, and I am the Treasurer/Financial Chair for ESEIW 2023. Please read the entirety of this email carefully.

Please respond to this email to acknowledge your award.

Your award amount is **$2000 USD**. You *may* be eligible for additional reimbursement depending on the availability of funds and tax obligations. We will notify you at a later date if this is the case.

Your award is subject to the following conditions:

• **Tax information:** You will be emailed soon by a University of North Carolina Wilmington (uncw.edu) staff member to collect your tax identification and visa information (if applicable). You must provide this information to be reimbursed for your expenses. Please monitor your inbox and Spam/Junk folders and respond promptly.

• **Included in the award:** Awards are for reimbursement of travel, lodging, and registration costs only.

  • **Reimbursement:** Awardees must provide receipts showing: **(a) 0 balance due**, and **(b) your name on the receipt.** Receipts must be received by November 3, 2023. Thus, you must pay for your conference registration, hotel accommodations (if necessary), and travel before the conference.

• **Conference registration**: Your award amount includes the cost of "Student Non-member Early Price" registration for the ESEM Conference and the IASESE Advanced School. You must register for one or both of these events. Early registration ends **September 15.** Complete your conference registration here: https://conf.researchr.org/attending/esem-2023/registration

• **Meals:** Morning break, lunch, and afternoon break at the conference are included with your registration cost. No other meals will be reimbursed.

• **Lodging**: Awardees who are traveling are expected to stay at the official conference hotel, the Sheraton New Orleans. Use the following link to book a hotel room at the ESEIW group rate: https://conf.researchr.org/venue/esem-2023/esem-2023-venue

• **Airfare:** Air travel costs will only be reimbursed for economy fare on U.S. flag-carriers roundtrip from the awardee's institution location to the conference site.

- **Parking:** Reimbursement for on-site parking at the hotel for local students is included in the award amount.

- **Attendance and Reflection Essay:**

  o Awardees must register for and attend at least one event (ESEM conference and/or IASESE).

  o Awardees must sign-in and sign-out at the registration table each day they attend.

  o Awardees must submit a reflection essay on their experience by November 3. The essay must describe: (1) the most interesting session attended and why, (2) how attending the conference helped them achieve the goals stated in their application, (3) a specific interaction or event that was especially impactful the awardee, and (4) what the conference could do to better support student attendees.

- **Other restrictions and requirements:** Other restrictions and reporting of award data will be applied in accordance with NSF Special Conditions for Group Travel Awards.

Please respond to this email to acknowledge your award and ask any questions regarding your award or the terms above.

Thank you for your interest in attending our conference, and congratulations on your award. We look forward to seeing you at ESEIW 2023 in New Orleans!

Regards,

Lucas Layman, PhD

University of North Carolina Wilmington

ESEIW 2023 Financial Chair